

NATIONAL LEAGUE COMMITTEE GUIDELINES

28, DECEMBER 2003 - REVISED 10, SEPTEMBER, 2009

Committee approved by the Sun Cities Joint Board on 8 December 2003.

COMMITTEE MEMBERS:

Rich McAndrews	544-2837
Rich Bogosian	972-3711
Glen Carroll	546-0684
Len Wicketts	933-3310

NATIONAL LEAGUE MISSION STATEMENT:

The National League exists for providing the opportunity to play senior recreational softball and at the same time maintain a reasonable degree of competitiveness. Participation is open to all qualified residents of Sun City and Sun City West. The League consist of players of widely varying skill levels and age. The objective of the league is to promote safe, organized play consistent with league rules and maintain a high degree of player sportsmanship, camaraderie, and enjoyment.

NATIONAL LEAGUE COMMITTEE MISSION STATEMENT:

The National League Committee will act as spokes group for the National League. Supervise and control activities that are only related to the National League. Provide leadership and direction for the league. Maintain an effective line of communication between all persons and groups that are involved in the day-to-day operations of the league.

COMMITTEE FUNCTIONS and DUTIES:

- A. Report committee activities to Sun Cities Joint Board**
- B. Brief the Sun City and Sun City West Softball Clubs Board of Directors.**
- C. Conduct player surveys to collect player available data.**
- D. Determine number of teams for each session and select players.**
- E. Publish team rosters and schedules.**
- F. Assign returning and new players to teams after original team roster are completed.**
- G. Establish, publish and enforce rules.**
- H. Define manager's duties.**
- J. Process new player membership waiver and registration forms.**

- K. Maintain an up to date National League master player information roster.**
- L. Provide information to press and Angels in the Outfield.**
- M. Schedule manager's meetings to provide for managers inputs and manager briefings.**
- N. Review incidents of player violations and disputes. Provide possible disciplinary recommendations to Joint Board of Directors.**
- O. Act as point of contact to coordinate and select National League teams for tournaments.**
- P. Publish and post league information on bulletin boards and web site.**
- Q. In general, act as the spokes group for the National League.**

INDIVIDUAL COMMITTEE MEMBER RESPONSIBILITIES:

Rich McAndrews – Chairperson – National League, National League Joint Board, Tournament, Publications, and Web Information coordinator.

Rich Bogosian – Angels in the Outfield, Newspaper, and Scorekeeping coordinator.

Glen Carroll – Rules and Umpire coordinator.

Len Wicketts – New player and Green team practice coordinator.

NATIONAL LEAGUE COMMITTEE TEAM SELECTION PROCESS:

- A. Survey each player prior to end of the current session to determine who will be available to play at start of next session. Use the most current session team roster for the survey. Annotate roster with YES to indicate who will play and NO for players who will not play. Also, document on roster what position each player played during the session (or what position player desires to play.) Applies to fall, spring, and summer.**
- B. Post notices on bulletin boards and web site to collect names of players, who were not included in the session surveys. This is for new and returning players who are not on a current team roster.**
- C. Start surveys and post notices four games prior to end of each session.**
- D. Start the first (1st) of September each year collecting names for the fall session player pool. Players are responsible for notifying National League Committee of their availability.**
- E. Determine number of league teams. This will be based on total number of players that are available to start the session. Assign 11, or 12**

players per team. After number of teams is determined, fill in survey roster (last league team roster) so that all teams are full and positions are indicated.

F. Set a date for team selections.

G. Name team managers.

H. Assign players to teams using one of the following formats.

1. Draft 11 to 12 players per team by team Managers.

2. Assign players to teams by National League Committee using National League Team Selection Chart.

(use last league team roster, surveys, and committee notification)

Format to be decided by managers at the conclusion of the current Spring session for the next Fall and Spring sessions.

I. Publish team rosters.

J. Publish game schedules with instructions (field preparations, umpires/scorekeepers responsibilities, time limits, equipment storage, courtesy runner, and substitution rules.

K. Committee will not assign players not physical present for the first game of the session. Players who are not present at start of session will be placed in a replacement pool and assigned to teams on a first back basis as vacancies occur.

NATIONAL LEAGUE COMMITTEE: MANAGER DUTIES:

A. Attend scheduled managers meeting. Relay player concerns to committee.

B. Issue team jerseys at start of session and collect from players at end of the session.

C. Make sure players wear proper uniforms and jerseys

D. Advise new players about the list of banned bats.

E. Appoint an assistant in the event you are absent.

F. Understand the rules of league play.

G. Make sure that players on your team understand and abide by the rules.

H. Complete your team line up and obtain substitutes according to league rules.

J. Present line up to scorekeeper and designate players needing a runner.

K. Schedule your players as necessary for umpiring and scorekeeping.

L. Prepare the field for the first game. (Home team)

M. Secure the field after the last game. (Home team)

N. Review score sheets after games to assure accuracy and completeness.

Document the highlights of the game.

O. Report all serious player injuries or hospitalization to Angels in the Out-Field Coordinator.

- P. Report to the National League Committee any player violations or incidents worthy of disciplinary action.**
- Q. Notify your team players in the event of a cancellation or schedule change.**
- R. May collect dues and turn in to SC or SCW club treasure.**
- S. Report any changes in player status to the National League Coordinator.**

NATIONAL LEAGUE COMMITTEE: CHAIRPERSON DUTIES:

- A. Schedule committee meetings.**
- B. Schedule committee and team managers meeting.**
- C. Brief the Sun Cities Joint Board of Directors on committee activities.**
- D. Appoint committee members.**
- E. Insure compliance with the National League committee mission statements.**
- F. Post information on web site and on bulletin boards.**
- G. Supervise team selection process.**
- H. Establish an agenda for committee meeting.**
- J. Generally supervise and offer direction for all league functions.**
- K. Insure that the decisions or changes made are a committee effort, not individually.**
- L. Reports any problems that are not a function of the National League Committee to the appropriate Sun City or Sun City West Board or responsible committee.**

NATIONAL LEAGUE COMMITTEE: Tournament Coordinator Duties:

- A. Receive information for other clubs or communities concerning planned tournaments.**
- B. Determine skill level of players who are participating in tournaments.**
- C. Consult with the National League Committee to decide if we will participate.**
- D. Post notices on bulletin board to determine player interest.**
- E. Decide numbers of teams.**
- F. Name Managers.**
- G. Assign players to teams.**
- H. Act as tournament coordinator for National League.**

NATIONAL LEAGUE COMMITTEE: Angels in the Outfield Coordinator Duties.

- A. Notify all team managers about the Angels in the Outfield program.**
- B. Receive information from managers about player serious injures or Hospitalization.**
- C. Notify Angels in the Outfield.**

D. If necessary sends an appropriate card with player's signatures.

NATIONAL LEAGUE COMMITTEE: NEWSPAPER COORDINATOR:

A. Establish line of communications with Daily-Sun News.

B. Work with the scorekeepers to document an accurate account of the game.

C. Appoints league reporter.

D. Works with the league reporter to help get game scores and game summaries to the paper.

NATIONAL LEAGUE COMMITTEE: National League Coordinator Duties

A. Maintain a master list of all national league players.

B. Receive new National League player information from the Sun Cities Administrative Director, Sun City and Sun City West Club Treasures and pass information to committee for player assignment.

C. Collect player available information from end of current session surveys.

D. Provide player available roster to committee for team selections.

E. Publish game schedules and team rosters.

NATIONAL LEAGUE COMMITTEE: RULES COORDINATOR DUTIES:

A. Spokesperson for all matters pertaining to National League Rules.

B. Interpret ASA, Sun Cites league and National League rules.

C. Recommend any rule changes to the National League Committee.

D. Present proposed rule changes to Sun Cities Joint Board of Directors for approval.

E. Publish rules, to include posting rules on web site (azsrsoftball.com).

F. Instruct National League managers about the rules and the correct interpretation.

G. Observe league play on a game-to-game basis to encourage players and managers follow the rules.

H. Work with umpires on an as needed basis.

I. Work with other committee members to help insure we stay a recreational league.

Rich McAndrews

Rich Bogosian

Glen Carroll

Len Wicketts