

# SCW BOARD MEETING WITH MATT SZYDLOWSKI

April 6, 2011

Round Up Room at RH Johnson Men's Club

Present: Matt Szydowski, Dick LeMoine, Don Swanson, Ron Eppley, Tim Harmon, Wendell Osborne, Laurel Andrew, Jack Harrison, Wayne Mitchell, Rich McAndrews and Ken Skinner

Subject: Charities and the IRS.....making sure we are in compliance. These rules are to protect the softball club.

Noted: Always have a 501 C3 on File per each Charity. Only have two designated Charities per year.

Example of Legitimate Charities are; Bosom Buddies, Cardiac Kids. And SCW Posse . Form 501 C3 are on file for these Charities.

Matt Szydowski explained that the Recreation Center Board is not acting as "Big Brother". The main concern is to keep our Non Profit Chartered Clubs from putting themselves in a position where the IRS could impose fines.

Informational background: If, for example, food is supplied then the Club pays for food and whatever is charged for food will be offset and come back into Club. Money does NOT go through the Club. The monies made are paid directly to Charity. You do not accept checks made out to SCW Softball Club. Checks must be made out to Charity. It is ok for Club Members to "pass the hat" or "collect money"; just do not co mingle those funds with Club Funds.

To be Safe: The Softball Club has permission to have two (2) Charities per year. The Softball Club is a Social Club and it's primary focus is to enjoy

softball. It is not in the business of doing Charities. Therefore, IF more than two Charitable Organizations are being considered then each one must have a Special request submitted to the Recreation Activities Manager for approval.

Recommend Setting up GUIDELINES to follow for Charitable Events

1. Always have an Event's Coordinator and present Event proposal to SCW Board.
2. Before ANY Event (preferably at the beginning of each year) submit a "Special Request" to the Recreation Activities Manager for approval.
3. Only have two (2) Charitable Events per year.
4. Do Not co mingle any Club Funds with Charitable Funds.
5. Be sure that EVERYONE can participate without fees being charged. You can "Pass the Hat" or players can "Donate". "No" pressure should be put on any club member to make a contribution or donation.
6. Once the Guidelines are approved, put in procedure not in Bylaws.
7. WHEN IN DOUBT, PICK UP PHONE AND CALL Recreation Activities